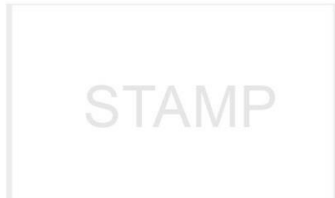




Swaziland Revenue Authority

DOMESTIC TAXES DEPARTMENT



RG 01 (a)

P.O. Box 5628, Mbabane, Swaziland Tel: (+268) 2406 4000 Fax: (+268) 2406 4001 E-mail: info@sra.org.sz Website: www.sra.org.sz

REGISTRATION FOR TAXPAYER IDENTIFICATION NUMBER (TIN) COMPANIES

Please Complete This Form and Return To The Nearest Swaziland Revenue Authority Office. Use BLOCK letters

For Official Use

Effective Date of Registration

Taxpayer Identification Number

Name of Capturer

Signature

PART A: BUSINESS DETAILS (Tick ONLY one box)

Company: Society/Club/Association: Trust: Partnership: Parastatal:

Government: Municipality: NGO: Foreign Company: Branch:

Other (Specify):

Business Name:

BUSINESS TYPE (Please TICK appropriate business type(s))

AGRICULTURE:

Sugar Cane
 Poultry
 Vegetables
 Citrus Fruits
 Cereals (Maize, Wheat Sorghum etc.)
 Cutting & Processing of Trees (Logging)
 Mixed Farming
 Other:

MANUFACTURING:

Furniture
 Processing & Preserving of Meat
 Processing & Preserving Fruit & Vegetables
 Iron & Steel (Welding, Fencing, etc.)
 Grain Products (Milling)
 Bakery Products
 Animal Feeds
 Textiles
 Air Conditioning
 Chemicals & Fertilizers
 Other:

CONSTRUCTION:

Roads & Railway
 Buildings
 Electrical Installations
 Plumbing
 Other:

REAL ESTATE:

Property Renting & Leasing

WHOLESALE & RETAIL:

Restaurants & Catering Services
 Sale of Clothing, Footwear
 Specialized Store Retail
 Retail of Food, Beverages and Tobacco
 Retail via Stalls (Spaza)
 Sale of Motor Vehicles
 Hardware Stores
 Pharmacy & Medical Goods (Other Specialized)
 Computer Sales
 Bars & Bottle Stores (Specialized Beverages)
 Hotels & Guest Houses
 Other:

PROFESSIONAL SERVICES:

Lawyers
 Accountants, Auditors Tax Consultants
 Architectural & Engineering
 Management Consultants
 Security Services
 Renting & Leasing of Vehicles
 Advertising
 Other:

OTHER SERVICES:

Computer Repairs
 Dry Cleaning
 Hair Dressing & Beauty
 Sports Facilities (Gyms)
 Household Appliance & Electrical Repairs
 Membership Organizations (Churches/ Clubs)
 Professional Membership Organizations
 Driving Schools
 Other:

DETAILS OF DIRECTORS (continued)

Graded Tax Number:

Permit number:

Passport Number (Non-Citizens):

Permit Expiry Date:

Country of Issue:

Country of Origin:

Postal Address:

E-mail Address:

Cellphone Number:

Telephone Number:

PART C - TAX TYPES, TAX DETAILS

Income Tax <input type="checkbox"/>	Company Start Date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
*Estimated Taxable Income: E <input type="text"/>	
PAYE <input type="checkbox"/>	Commencement Date of PAYE Deductions: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Total Number of Employees: <input type="text"/>	
VAT <input type="checkbox"/>	Commencement Date of VAT Taxable Activity: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
**Estimated Taxable Supplies: E <input type="text"/>	
Estimated Annual Imports: E <input type="text"/>	
*Income Tax - Net Profit / Income	
**VAT - Taxable Turnover	

PARTICULARS OF PUBLIC OFFICER

Tax Type	*Income Tax	**VAT
Name		
PIN/Passport Number		
Postal Address		
Telephone		
Email Address		
<p><i>*Representative for Income Tax & PAYE is the Public Officer but has to be approved by the Commissioner General. In the meantime, a Contact person should be enlisted in the form whilst Public Officer Approval is being pursued. An application for the approval of a Public Officer Application must be sent to the SRA within (7) days of receipt of TIN.</i></p> <p><i>**Representative for VAT is the Nominated Officer</i></p>		

PART D: DETAILS OF BANK ACCOUNT

The bank account must be in the name of the Applicant

Name of Bank:

Branch Name:

Branch Code:

Name of Account Holder:

Account Number:



PART E: ATTACHMENTS AND DECLARATION

Submit the following certified copies to support your TIN application

Current Bank Statement /Original Bank letter/Cancelled Cheque:

Proof of Physical Location (Lease Agreement or current Utility Bill):

National Identity Document (Local Directors & Public Officer):

Identity Document/ Passport for Company Directors (Non-Citizens):

Trading License:

Certificate of Incorporation:

Form J:

Other supporting documents: _____

DECLARATION TO BE SIGNED BY PUBLIC OFFICER

I _____ (full names) hereby declare that the particulars given herein are true and complete and hereby apply for registration.

Signature:

Position in the Company:

Date:

Register for E-tax to submit returns, log queries, and view account statements online. It is easy, efficient and effective. For enquiries on e-tax, speak to a Service Centre Consultant by contacting our Customer Service Line on 2406 4050 or visiting your nearest SRA Service Centre.

Ensure your business details are always up to date by completing a Taxpayer Profile Maintenance Form at your nearest SRA Service Centre. This will enable you to receive notices and information on time.

